COMMISSIONERS' COURT MEETING January 13, 2020

BE IT REMEMBERED That the Commissioners' Court of Comanche County, Texas met in a Regular Meeting on the 13th day of January, 2020 with the following members present: Judge Stephanie L. Davis, Presiding; Gary "Corky" Underwood, Commissioner Precinct #1; Russell Gillette, Commissioner Precinct #2; Sherman Sides, Commissioner Precinct #3; and Jimmy Dale Johnson, Commissioner Precinct #4.

Judge Stephanie L. Davis opened the meeting at 9:07 a.m.

Commissioner Sides gave the invocation.

Commissioner Underwood made the motion to approve the Minutes of the December 23, 2019 Commissioners' Court Meeting as presented. Commissioner Gillette seconds the motion. All approved. Motion carried.

No public comment was received.

Guidelines and application for use of the Courthouse Square were presented. All organized activities and events will need approval from the Comanche County Commissioners' Court before scheduling the event. Equal access shall be given to all groups and individuals applying, and no group or individual shall be denied access because of race, sex, or political persuasion, or because of political, religion, or social aims expressed by an individual or by any group's members. Permission to use the Comanche County Courthouse Square shall not, in any way, constitute Comanche County's endorsement of the group or individual, or their policies and activities. Applicants may not solicit Comanche Counfy Courthouse employees or patrons doing business at the County Courthouse. Organized events, other than food trucks and produce /merchandise vendors, that take place during courthouse business hours (M-F 8:30 A.M. to 5:00 P.M). are restricted to the northeast corner of the courthouse yard unless a special request is made and granted by Commissioners' Court. The full context of the guidelines and application for use of the Comanche County Courthouse Square are available in the County Judge's Office and on the county website at www.co.comanche.tx.us.

Commissioners Johnson and Gillette made the motion and second to approve the Guidelines and amended Application for Use of the Comanche County Courthouse Square. All approved. Motion carried.

Commissioners Sides and Underwood made the motion to approve delegation of authority to the County Judge to approve food trucks and produce/merchandise vendors using the Courthouse Square. All approved. Motion carried.

Johnny Conine, Justice of the Peace, presented a contract with PACE thru NetData for credit card services. This will allow fines and court cost to be paid with a credit card.

Judge Davis made the motion to approve the contract with PACE for credit card services for the Justice of the Peace Office. Commissioner Johnson seconds the motion. All approved. Motion carried.

A Comanche County Portable Heater policy was presented for approval. The policy applies to the use of portable space heaters in any county-owned, rented of leased building. Elected officials or their designee may authorize the use of space heaters on an individual basis when the County can not meet adequate heating needs or during temporary emergency conditions. Included in the policy is a list of safety guidelines and requirements for all heaters used in a Comanche County facility.

Commissioners Sides and Gillette made the motion and second to approve the Comanche County portable heater policy. All approved. Motion carried.

Judge Davis discussed H.B. 3834 related to cyber security training for all local government employees and elected officials who have access to a local government computer system or database must complete a cyber security training program certified by the Texas Department of Information Resources. Certification will be annually. Texas Registration will be provided thru Texas Association of Counties beginning January 15, 2020 and the training must be completed by June 14, 2020.

Commissioners Gillette and Underwood made the motion and second to approve enrolling Comanche County employees in the state mandated cyber security course as mandated by H.B. 3834. Judge Davis, Commissioners Underwood and Gillette voted for the motion. Commissioners Sides and Johnson voted against the motion. Motion passed.

Commissioners Sides and Johnson made a motion and second to approve the Advanced Funding Agreement with TXDOT for Off System Bridge Agreement CSJ# 0923-17-087 NBI Structure #230470AA0223001 CR 419 Duncan Creek, Precinct #1. All approved. Motion carried.

Commissioners Gillette and Sides made a motion and second to approve the Advanced Funding Agreement with TXDOT for Off System Bridge Agreement CSJ# 0923-17-080 NBI Structure #230470AA0123002 CR 103 Sweetwater Creek, Precinct #1. All approved. Motion carried.

Rachel Hackman and Teresa Lemke co-directors presented information about the 40 Days for Life Campaign. The organization started in 2007 in the Bryan/College Station area with the goal to end abortions. The campaign offers prayers and information for those individuals considering abortion or who have had an abortion and offer support for single parents. The campaign is a community outreach program and is not in protest but rather offers prayers and healing. The 40 day for Life Campaign is for the period beginning February 26 thru April 5, 2020, 7 A.M. to 7 P.M., Monday thru Saturday and will be conducted in approximately 505 cities. Area churches will be asked to participate by volunteering to pray silently. The group is requesting permission to hold a 40 Day for Life outreach in at the Courthouse.

Commissioners Johnson and Gillette made the motion and second to approve the application of the 40 Days for Life Campaign to use the area and bench at Old Cora from March 4-April 5, 2020 and set their display beyond the 100 foot distance marker during the days of early voting for the Primary Election, February 26, 27, 28, and March 3, 2020 election day. All approved. Motion carried.

The Comanche County Leave Pool Policy was discussed. Under this policy an employee may join the pool by donating from their accumulated sick leave one day up to five days at a designated time of the year. A pool member

may apply to receive days from the pool to be used during a catastrophic illness, surgery or other disability which necessitates absence from work for five consecutive days or longer.

Commissioners Sides and Underwood made the motion and second to approve amending the Personnel Policy to delete the current policy for donation of sick leave and adopt the Comanche County Leave Pool, and designate Patsy Phifer, County Human Resources Director, as Administrator of the pool and appoint the following to the Leave Pool Administrative Committee Patsy Phifer, Administrator; Joey Boswell, County Auditor; Chris Pounds, Sheriff; Russell Gillette, Commissioner Pct. #2 and Sherry Ward as a non-supervisory employee. All approved. Motion carried.

The mileage rate reimbursement will remain at \$.58 for fiscal year 2020. No action required.

Commissioner Underwood and Judge Davis made the motion and second to acknowledge an Order from Shaun Carpenter, District Judge appointing Hollee A. Ragsdale as Community Supervision Officer for the 220th Judicial District Community Supervision Correction Department effective December 30, 2019. All approved. Motion carried.

Judge Davis and Commissioner Johnson made the motion and second to acknowledge completion of required Open Meetings Act course and Public Information Act course by Sheriff Chris Pounds. All approved. Motion carried.

Work is ongoing with the Master Plan for the Courthouse and Old Cora. Two Structural Engineers are present today making an assessment of the Courthouse.

Commissioners Gillette and Underwood made the motion and second to revise the 2020 Commissioners' Court meeting venues; the meeting to be held at the four ISD's will be conducted as Special Meetings rather than Regular Meetings. All approved. Motion carried.

Effective January 6, 2020 a new Federal Law requires the registration of all county CDL Drivers thru the FMCSA Commercial Driver's License Drug and Alcohol Clearinghouse.

Tricia Grimshaw, Emergency Management Coordinator advised Precinct #2 had received an extension in time to complete a FEMA project.

The Emergency Management truck is disabled due to a transmission fire. Volunteers have agreed to pull the trailer until a replacement truck can be found. Toby Vearden with West Central Council of Governments has agreed to pull the Emergency Management Trailer to Abilene to receive an upgrade. Grimshaw also informed the Court there may be a Homeland Security Grant to purchase a larger trailer.

The Comanche County Volunteer Fire Department Chiefs have requested the Burn Ban to remain in effect for the safety of property and lives.

Commissioners Johnson and Judge Davis made the motion and second to enact a restricted outdoor burning ban for the unincorporated areas of Comanche Country beginning January 13, 2020 and remain in effect for 90 days or unless terminated earlier based on a determination by the Texas Forrest Service. Welding with a spotter present and a method of fire suppression is permitted as well as outdoor cooking in a covered barbeque pit. All approved. Motion carried.

Sheriff Pounds presented the December Sheriff's Report. The jail had 1053 Inmate Days, 0 Contract days, 63 Book in/Release and 12 Sentenced.

Patrol; 537 CFS, 51 Offense Reports and 21 Arrest.

Jail/Patrol; Training Hours, 145.

Employment; Hired 1 Jailer, Openings; Jailer 0, Deputies 2 and Dispatchers 2.

Sheriff Pounds also reported having issues with hot water heater.

Officers Reports will be considered at a later date.

Commissioners Underwood and sides made the motion and second to approve the Treasurer's Monthly Report for the month of December. All approved. Motion carried.

Commissioners Johnson and Sides made the motion and second to approve the Amendments to the Budget. All approved. Motion carried.

Commissioners Gillette and Underwood made the motion to approve one Emergency Amendment to the Budget as presented. All approved. Motion carried.

Commissioners Sides and Johnson made the motion and second to audit accounts due and owing and approve payment thereof in the amount of \$128,799.07. All approved. Motion carried.

There being no further business to come before the Court, Court was adjourned this the 13th day of January, 2020 with a motion and second by Commissioner Underwood and Johnson. All approved. Motion carried.

The foregoing minutes approved by the Comanche County Commissioners' Court on the 27th day of January,

2020.

Attest:

Ruby Lesley, County Clerk

Stephanie L. Davis, County Judge